



Western New York Section of the New York Upstate Chapter of the American Planning Association

Executive Committee Meeting Minutes

Date / Time:	Thursday, May 6, 2021 at 1:00 pm
Location:	Conference Call
Presiding Officer:	Jonathan Bleuer , Past Section Director
Attending:	Rocky Navarro, Section Director Kim Amplement, Deputy Director George McKibbon, AICP, RPP, Newsletter Editor Jonathan Bleuer, Past Section Director Hiro Hata, UB Faculty Representative Libertad Figuereo, UB Student Representative

1. Call to Order

The regular monthly meeting of the WNY APA Executive Committee was called to order by Jonathan at 1:01 PM.

2. Approval of March 4, 2020 Meeting Minutes

George McKibbon motioned to approve– Rocky Navarro seconded. Approved unanimously.

3. Committee Reports

a. Chapter News - Rocky

- No new updates.

b. Finances - Mike

- No changes or new expenditures – Current balance is \$6,330.18

c. UB Student Representative - Libertad

- A new Student Rep for APA was elected by the UB GPSA and will start attending in the late summer
- The UB Spring Semester ends next week (May 14th)
- Studio reviews and presentations are currently going on

d. UB Faculty Representative - Hiro

- An in-person student ceremony for the School of Architecture and Planning is being held behind Hayes Hall in the coming days
- Commencement for the School of Architecture and Planning is on May 14th at 5pm – outdoor at the stadium this year

- There will be new Affordable Housing courses offered this coming semester for the school and within the Real Estate specialization
- Domestic student applications for the fall are holding strong, slight decline in international applications due to COVID

e. Elections & Awards – Jon

- There is no section awards this year
- The Chapter’s call for Awards is out and closes at the end of July
- **Jon will prepare info and Kim will send out to members when ready.**
- Elections will still be happening this year (Jon/Shawn/Libertad) and the process should be starting later this month
- The Executive Committee should start to think about format/ideas for a 2022 Section Awards Program/Event – outdoors, virtual/hybrid

f. Partnerships and Scholarships – Jen

- An award winner for the Krasner Scholarship has been chosen but likely not notified yet

g. PDO – Kelly

- Several opportunities through One Region Forward and the Ohio Chapter
- **Kim to send these out to membership**

h. Newsletter and Editorial Board - George

- Edition 4 of the Editorial Board was sent out and has some interest already from the Clarence Planning Board
 - o In the future, the Section could hold a Zoom discussion/panel on editorials if there is enough interest for discussion
- George may have an idea for the next addition about the interaction between municipal lawyers and planners
 - o **The Committee should send him names of lawyers who he could talk to/run questions by (about 30 minute conversations)**

i. Communications - Kim

- Sent out Edition 4 of the Editorial Board
- Kim will send out Kelly’s PDO opportunities
- The website renews (through Melbourne IT) on May 21, 2021 – about \$48
- **Kim will send out congratulations for the Buff State Student Merit Award and Krasner Award Winners**
- The Section usually presents the AICP Excellence Award at the UB Commencement – not sure if this is expected of us this year – **Kim will inquire to Dan Hess and Joelle at UB**

j. Events – Sarah

- No upcoming events but should the Section start thinking about how to hold in person events as COVID lessens and people get vaccinated
- Committee suggested to have a lunch and learn and/or a tour of a new building or development in the summer – **Rocky may have a contact to reach out to about a tour**
- The Section could also hold a service event if desired

4. Other Business

a. Chapter Promotional Committee Budget Vote—Sam

- The Chapter wants each Section to contribute money towards “swag” or promotional items for the Chapter

- Committee to send Sam some questions that she can take back to the Chapter before we commit to anything

b. Chapter Conference Committee

- A separate meeting will be scheduled by Rocky

c. Section Survey

- A separate meeting will be scheduled with Rocky and Jen

Next Meeting: Thursday, June 3, 2021 @ 12:00 PM via Conference Call

Meeting adjourned by Jonathan at 1:55 PM